

ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

**Call for admission
to the Second Cycle Degree Programme:
“Photochemistry and Molecular Materials”
LM-54, code 6753**

A.Y. 2025/2026

SUMMARY

1. HOW TO ACCESS THE PROGRAMME	4
2. SCHEDULE OF PROCEDURES	4
2.1 Deadlines - Intake 1 (<i>non-EU citizen applicants only</i>)	4
2.2 Deadlines – Intake 2	4
3. RECIPIENTS OF THIS CALL FOR APPLICATION	5
3.1 Recipients	5
3.2 Information for graduating students	5
3.3 Information for international students	6
4. PROGRAMME ADMISSION REQUIREMENTS	6
4.1 Qualifications	6
4.2 Curricular requirements	7
4.3 Language requirements.....	8
4.4 Adequate personal knowledge and skills	9
4.4 b Adaptations for the oral exam for Students with Disabilities or Specific Adaptations for the oral exam for Students with Disabilities or Specific Learning Disorders (SLD).....	9
5. HOW TO APPLY	12
6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS	14
6.1 Evaluation committee	14
6.2 Results of the checks.....	15
7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER	15

7.1 Matriculation	15
7.2 Programme transfers, university transfers and simultaneous enrolment	19
8. FEES AND BENEFITS	20
8.1 University fees	20
8.2 Right-to-higher-education grants provided by ER.GO.....	21
8.3 Important information for those who already have an active university career	21
8.4 Right-to-higher-education grants provided by the University	22
9. WHO TO CONTACT	22

Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

*Information regarding the processing of personal data is available at
www.unibo.it/PrivacyBandiCds.*

The call for applications has been updated on March 26th, following the outcomes of the evaluation of the master's degree programme by the National University Council

1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Photochemistry and Molecular Materials is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol for the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee. The requirements and documentation submitted during the application phase will be assessed by the Committee, which will determine whether further verification of your personal training is necessary. If so, you will be called for an interview, which will take place in online mode on the dates and with the procedures indicated in the call.

2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may not** participate in subsequent intakes.

2.1 Deadlines - Intake 1 (*non-EU citizen applicants only*)

Opening of applications (*Section 5*)

18 December 2024

Closing date for applications (*Section 5*)

23 January 2025

Publication of the outcome (*Section 6*)

From 31 January 2025

IF CALLED FOR AN INTERVIEW: 30 January 2025

Further details will be notified via email

Matriculation (also in the case of changing programme or university) (*Section)* From 13 February 2025 to 29 October 2025 or 20 November 2025 (by paying a late payment fee)

2.2 Deadlines – Intake 2

Opening of applications (*Section 5*)

1 February 2025

Closing date for applications *(Section 5)*

5 September 2025

Publication of the outcome *(Section 6)*

Within 17 March 2025; Within 16 April 2025; Within 23 May 2025;

Within 27 June 2025; Within 25 July 2025; Within 12 September 2025

INTERVIEW DATES (IF CALLED FOR AN INTERVIEW): 14 March 2025 or 15 April 2025 or 22 May 2025 or 26 June 2025 or 24 July 2025 or 11 September 2025 (depending on the date of the application submission)

MATRICULATION (also in the case of changing programme or university) *(Section 7)*

For outcomes of 17 March 2025: from 24 March 2025 to 29 October 2025 or 20 November 2025 (by paying a late payment fee);

For outcomes of 16 April and 23 May 2025: from 30 May 2025 to 29 October 2025 or 20 November 2025 (by paying a late payment fee);

For outcomes of 27 June and 25 July 2025: from 30 July 2025 to 29 October 2025 or 20 November 2025 (by paying a late payment fee);

For outcomes of 12 September: from 18 September 2025 to 29 October 2025 or 20 November 2025 (by paying a late payment fee).

3. RECIPIENTS OF THIS CALL FOR APPLICATION

3.1 Recipients

This call is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing programme or university or waiving a programme.

3.2 Information for graduating students

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree.

The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

3.3 Information for international students




Specific procedures are foreseen for:

Students with a foreign qualification, regardless of citizenship

Non-EU nationals with an equivalent qualification

Non-EU nationals resident abroad

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol** .

Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:
www.unibo.it/ContattiPerStudentiInternazionali.

4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Photochemistry and Molecular Materials you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal training, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- First cycle academic qualification: three-year university diploma or degree or



Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree.

4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

4.2 Curricular requirements

To be admitted to the Master's Degree program in Photochemistry and Molecular Materials, candidates must hold a bachelor's degree, a three-year university diploma, or another qualification obtained abroad, recognized as equivalent.

Additionally, the following curricular requirements must be met.

Candidates must have obtained a degree in one of the following categories:

- **Under D.M. 270:**
L-27 Chemical Sciences and Technologies LM-13 Pharmacy and Industrial Pharmacy
- **Under D.M. 509/99:**
L-21 Chemical Sciences and Technologies 14/S Pharmacy and Industrial Pharmacy
- **Previous system (before D.M. 509/99):**
Degree in Chemistry and Industrial Chemistry
- **Other qualifications obtained abroad**, recognized as equivalent by the Master's Degree Programme Board.

Alternatively, candidates with a degree in a different category must have acquired at least 60 university credits in basic scientific disciplines, with at least **30 credits** in the following scientific-disciplinary sectors:

- **from CHIM/01 to CHIM/12.**

Admission to the Master's Degree program is also subject to passing an assessment of the adequacy of the candidate's personal knowledge, which will be carried out according to procedure explained in section 4.4.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

Admission to the programme is subject to proving **English language skills, equivalent to level B2 (or higher)** of the Common European Framework of Reference for Languages.

Please refer to the degree website to verify how the English proficiency is assessed:

Home > Admission > Programme enrolment: requirements, deadlines and methods

<https://corsi.unibo.it/2cycle/PhotochemistryMolecularMaterials/how-to-enrol> Please

note that **the use of English language as the medium of instruction in previous degree programs attained by the candidate does not satisfy the English language requirements for admission to the programme**

4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ submission of a suitable certificate.

The list of recognised certificates is published on the Degree Programme's website at

Home > Admission> How to apply > Programme enrolment: requirements, deadlines and methods:

<https://corsi.unibo.it/2cycle/PhotochemistryMolecularMaterials/howto-enrol>

- ▶ taking and passing a test on the dates published in the calendar on the above webpage.

4.4 Adequate personal knowledge and skills

Admission to the Second Cycle Degree Programme is in any case subject not only to possession of the curricular requirements indicated above, but also to verification of adequate personal training, carried out as indicated below.

4.4.a. How the adequacy of personal training is verified

The assessment, carried out by an Admission Board, will be conducted through an analysis of the documentation submitted in the application phase, which includes: relevance of the degree, final graduation grade or grade point average, grades achieved in individual courses, relevance of the courses to the program content, disciplinary knowledge, or specific professional experience.

For candidates who have graduated or are enrolled in the degree classes L-27 (under D.M. 270), L-21 (under D.M. 509/99), or Chemistry and Industrial Chemistry (previous system prior to D.M. 509/99), the adequacy of personal preparation will be considered fulfilled if:

- The graduate has obtained a final grade equal to or greater than 100/110.
- In the case of candidates who have yet to graduate, they have obtained at least 80% of the required credits and their weighted average grade on completed exams is equal to or greater than 27/30.

For candidates who have graduated or are enrolled in all other Italian or foreign degree classes, the adequacy of personal preparation will be assessed by the Admission Board through a comprehensive evaluation of the curriculum vitae et studiorum, which includes: relevance of the degree, final graduation grade or grade point average, grades achieved in individual courses, relevance of the courses to the program content, disciplinary knowledge, or specific professional experience. The Commission reserves the right to invite applicants for an interview.

4.4 b Adaptations for the oral exam for Students with Disabilities or Specific Adaptations for the oral exam for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the admission test, you must submit your request by the intake registration

deadline. Use the form available on Studenti Online (www.studenti.unibo.it), typically located under the "see details" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104.
- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online (www.studenti.unibo.it) and navigate to the "Requests in Progress" section.
- ▶ Download and complete the "Adaptations Request" Form.
- ▶ Upload the completed form (in PDF format) in the designated section. ▶

Upload the required supporting documentation, outlined below

Important:

Before finalizing your registration for the test, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required **Documentation**:

▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18. Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after

enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenticon-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.

- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**
- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs. The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.

Results will be communicated to your institutional email address

(name.surname@studio.unibo.it). Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



Students with disabilities or SLD residing abroad must submit legalized

certifications attesting to their condition, accompanied by an official translation into Italian or English.

The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at ases.adattamentiammissione@unibo.it.

4.4.c What happens if my personal training does not meet the adequacy criteria If the candidate does not meet the minimum grade requirements for graduation or the average grade for completed exams, the Admission Board will assess the adequacy of personal training based on other aspects of the curriculum vitae (e.g., grades achieved in individual courses, disciplinary knowledge, or specific professional experience) and reserves the right to invite applicants for an interview, which will take place according to the methods, criteria and procedures established by the Degree Programme Council and published on the website of the Programme.

If the outcome of the interview is negative, your training will be deemed unsuitable and you will not be able to register for the programme.

HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).



If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on “Register” and then “International students registration”.

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "Photochemistry and Molecular Materials" and choose the relevant programme.

3. **Upload the following documents in PDF:**

- ▶ **Compulsory documents (for those who have obtained their qualification at the University of Bologna)**

If you obtained your **degree at the University of Bologna**, you do not have to upload documentation that the university already has. You can upload the **mandatory documents** below.

□ CV

□ Certification of English language proficiency requirements.

▶ **Compulsory documents (for those who obtained their degree at a university other than the University of Bologna):**

▶ front and back copy of a valid identity document.



If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;

▶ *if the qualification is obtained in Italy:* self-certification of the first-level academic qualification with a list of examinations taken.

If you have not yet obtained the qualification, upload the list of exams taken;



if the qualification is obtained abroad: a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

▶ Certification of English language proficiency requirements.

▶ CV.

▶ A self-certification of qualifications obtained, including the score achieved and the maximum possible score. You can find the template on the Degree Programme's website at **Home > Admission> How to apply > Programme enrolment: requirements, deadlines and methods (HIGHLIGHTS BOX):**
<https://corsi.unibo.it/2cycle/PhotochemistryMolecularMaterials/how-toenrol>

► Optional documents [PART COMMON TO THE TWO OPTIONS ABOVE]

- A copy of a valid residence permit, if already held.
- Form for requesting adaptations for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-edsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to: **pre-enrol on University** and request an **entrance visa** for study purposes.

VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

6.1 Evaluation committee

A committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The committee, appointed by the Degree Programme Board, is made up of: Prof. Serena Silvi, Prof. Andrea Gualandi, Prof. Francesco Paolucci, Prof. Elisa Boanini, Prof. Chiara Gualandi, Dr. Matteo Di Giosia.

6.2 Results of the checks

The results of your application will be published on Students Online (www.studenti.unibo.it) and sent to your institutional email address (name.surname@studio.unibo.it), as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **“application checked”**: in this case you can register for the programme;
- ▶ **“not admitted to the selection procedure”**: in this case you cannot register for the programme.

MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select “Registration”**, then select **“Single Cycle Degree Programme”**, and then the degree programme **“Photochemistry and Molecular Materials”** pick the degree of your choice and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.

3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti

Online (www.studenti.unibo.it).

4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).

Career activation


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

 If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.

▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

▶ **If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online (www.studenti.unibo.it), select "Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of

an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

If you are a non-EU national, are resident abroad and have obtained your

qualification abroad: see details at www.unibo.it/IscrizioneLaureaMagistraleNonUE.

Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-ealtre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizionitrasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiarecorso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

Warning!

Simultaneous enrolment is not permitted for programmes belonging to the same degree class.

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.

FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizionitrasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attezzazioni-utili-per-le-esenzionidelle-tasse-universitarie>.

Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.

Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants.**

Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory and no exceptions are ever allowed.

WHO TO CONTACT

For questions concerning admission requirements:

Contact the **Degree Programme Coordinator** (the email address can be found on the Contact page of the Degree Programme website).

Information about the admission procedures

Student Administration Office of Science at segscienze@unibo.it

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

International Student Administration Office, Bologna at segstudentbo@unibo.it

Other information for international students or students with foreign qualifications (e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk (Bologna)

E-mail internationaldesk@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- National holidays (www.unibo.it/CalendarioAccademico)

Any further extraordinary closures will be published on the University Portal (www.unibo.it).